

EXHIBIT "B"
PROJECT BUDGET SHEET

An alternate format budget sheet may be substituted but should correspond to these itemized categories.
Additional itemized categories may be included in your proposed budget.

This document is only a guide. It provides a template for a public art project where the artist is responsible for the design, fabrication, and installation of an artwork. The percentages outlined for each section of this budget should be reallocated based on the specific circumstances of an individual project.

Total Project Budget: \$ _____

Artist Design and Project Management Fee \$ _____

This fee includes artist design fees and costs of managing the project. Fee consideration includes but is not limited to travel, planning, meetings, concept development, model making. This fee may also be used to pay artist's assistants and other management consultants hired by the artist and varies between 20-25% of project costs.

Materials / Supplies / Equipment

Itemized list of all materials, supplies, equipment needed to complete project

Description

<i>Ex. Lift</i>	<i>Equipment Rental</i>	<i>\$1500.00</i>

Professional Consultants

Examples of consultants include, conservator assessment of artist proposal (highly recommended), required construction drawings or approvals by architect or engineer, lighting consultants, etc.)

Engineering

If applicable, drawings must be signed and sealed by a professional registered to practice in the State of Texas

 Structural \$ _

 Electrical \$ _

Other (Lighting Designers, Architect, Landscape Architect, Lawyers, Photographer/Videographer, Model Maker, Builders, Conservator, Etc.) \$ _

Fabrication \$ _

Permits \$ _

Contractors \$ _

Transportation \$ _

Materials to fabrication site or finished materials to installation site

Insurance

 General Liability Insurance \$ _

 Auto Insurance \$ _

 Workers Compensation Insurance (if artist has employees) \$ _

Contingency (not to exceed 10% of project budget) \$ _

This should cover any unforeseen costs associated with the project

Project Total \$ _

(Not to exceed total Project Budget)